

Community Emergency Plan

For Town/Parish Council's and Communities
in Hampshire

Parish - Denmead

Borough/District - Winchester

Co-ordinator – Emergency Planning Officer

Deputy – The Clerk to the Parish Council

Effective date – 26 March 2008

Area of Parish – 4,073.25 Acres

**Population – 6,190 (of whom 557 are aged
between 65-74 years & 518 are 75 years and
over)**

Households – 2,427

Information supplied by the Office of National Statistics

Distribution List

1. County Emergency Planning Officer
2. District/Borough Emergency Planning Liaison Officer
3. Denmead Parish Councillors
4. Clerk to the Council
5. Head Groundsman

Aim and Objectives

Aim of the plan:

To enable community support, self-help and resilience when faced with an emergency situation.

Objectives of the plan:

1. Conduct a risk assessment, identify hazards and possible mitigation
2. Identify vulnerable groups within the community
3. Identify key contacts
4. Identify a community emergency management team
5. Identify resources available to the community in the event of an emergency

Risk Assessment Analysis

Risk Matrix Score: **A** = **HIGH** Likelihood and **HIGH** Impact
B = **LOW** Likelihood and **HIGH** Impact
C = **HIGH** Likelihood and **LOW** Impact
D = **LOW** Likelihood and **LOW** Impact

Hazard	Impact	Mitigation in Place	Mitigation possible	Risk Matrix Score
Flooding	The loss of one or all of these services will have the following impact on the village:	Flood Warnings/ Check Water Courses	Article in Parish Scene/ Provision of Emergency Shelter	B
Total or partial loss of gas	Potential serious impact on the vulnerable members of the community (as shown on page 7 of this document). Apart from these groups most of the village is at low risk of high impact.	None	-----“-----	B
Total or partial loss of electricity		None	-----“-----	B
Total or partial loss of water		None	-----“-----	B
Total or partial loss of telephone		None	-----“-----	D
Severe Weather		None	-----“-----	D
Major Fire		None	-----“-----	D
Loss of road access		None	Notify Diversion Routes	D

Community Resources

Medical / First Aid

In the event of injury or illness within the community the assistance of professional medical support should be sought e.g. Ambulance, Doctor, Paramedic, First Responder, Qualified First Aiders.

Communications

Communication System	Contact / Responsibility	Comments
Notice Boards (Village Centre)	Parish Office	Provide information point
Parish Council Meeting	Parish Office	Called to answer questions & concerns
Parish Magazine	Parish Office	Provide preventative information
Cascade phone system	Brian Turner, NHW Chairman 023 92233147	Provide quick dissemination of information
Website	Parish Office	Provide up to date information
Local Radio	Parish Office	Provide up to date information

Emergency Action Check list



Activation and Call out

- Dial **999** if Life or Property are threatened in your community by an incident or emergency
- Contact your District Council (see contact sheet)
- Use the suggested log sheet at the back of the plan to record:
 - Any decisions you have made
 - Who you spoke to and what you said
- Contact other members of the Community that need to be alerted:
 - Those specifically under threat
 - The Parish Council via the Parish Clerk
 - Volunteers and key holders that may be needed

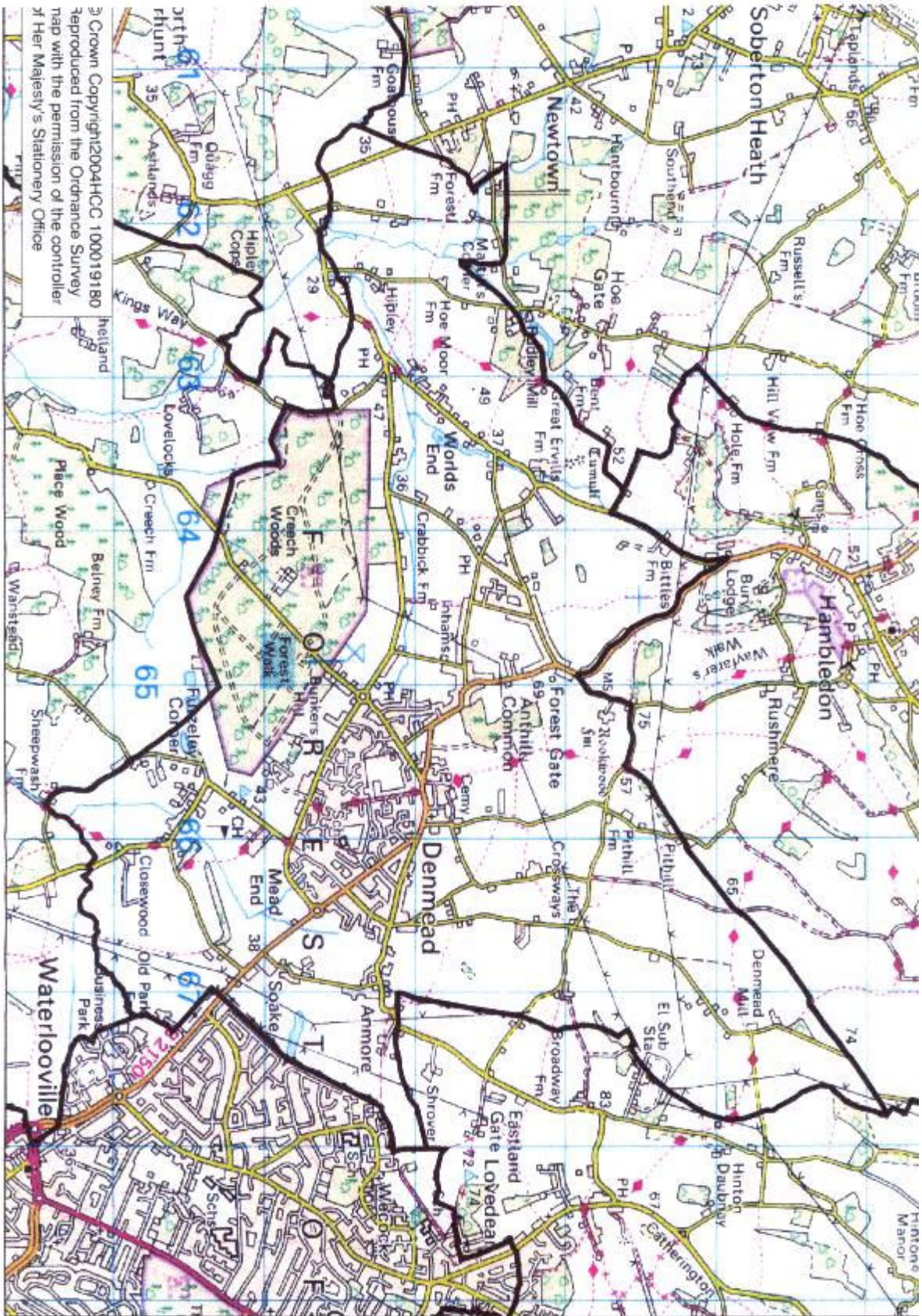
Contact initially may be to inform them of the emergency or inform them of current Emergency Service advice regarding any action to be taken.

Community Emergency Meeting

- Is a Community Emergency Meeting necessary?
- Is the venue safe to hold the meeting and can people get there safely? (Denmead Community Centre or All Saints Church Hall)
- Has the District Council been informed you are holding a Community Emergency Meeting?
- Has the community been informed there will be a meeting?
- Take a copy of the First Agenda to the meeting.

Under no circumstance should you put yourself or others at risk to fulfil these tasks

Map of your Community



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Community Emergency Management Team

Chairman or Vice Chairman of Council

Parish Council Emergency Planning Officer

Clerk or Deputy Clerk to the Council

Head Groundsman

The Management Team is intentionally small to allow it to react quickly, provide a rapid response and therefore be effective.

Role of On Call Councillor

Once notified of an emergency within Denmead the role of the on-call Councillor is as follows:

- (1) Attend and open the Parish Council Office
- (2) Call out the Community Emergency Management Team (See above)